

## **Business Continuity Policy Statement**

A business continuity management system will be operated by Stone Technologies Limited, trading as Converge Technology Solutions, to identify and evaluate business continuity risks arising from relevant foreseeable events and the level of their impacts on the business.

The management system shall provide effective planning to implement loss prevention, business impact resilience and damage mitigation; based on assessed risk. Business continuity plans will be developed and maintained to provide a structured set of recovery objectives and supporting information for use by the senior management team in the event of incidents with a major impact on the business.

The managing director shall have overall responsibility for the effectiveness of planning and for ensuring that the plans continue to meet the changing and developing needs of the business going forward. The management system shall meet the requirements of ISO22301 and certification to this standard shall be maintained.

The senior leadership team shall ensure ongoing review of continuity management performance, provision of adequate resources and commitment to continued improvement of the system.

Department representatives throughout the business shall be responsible for the development of business continuity planning at departmental level; ensuring that effective planning and testing meets all relevant requirements of contractual and statutory requirements.

The risk and compliance team shall support the managing director, ensuring continuing co-ordination and integrity of the business continuity team and implementation of planning. The risk & compliance manager will be responsible for the input of continuity management performance to senior management for review.

The level of planning and resources deployed will be based on assessed risk of events occurring and their subsequent potential impact on critical processes or assets. Planning detail and investment in resources will be proportionate to assessed risk indicators.

Business continuity planning will be implemented to assure all stakeholders of the organisation's intentions and ability to manage potential significant impacts on business activities.



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January 2025